

TRINITY SCOUT & GUIDE GROUP



Report and Accounts 2018-2019

TRINITY SCOUT AND GUIDE GROUP

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31ST MARCH 2019

MAJOR ACTIVITIES AND ACHIEVEMENTS IN THE YEAR

Please see attached report.

The Group is a trust established under its rules which are common to all Groups.

Trustees are appointed in accordance with the Policy, Organisation & Rules of The Scout Association and the Guide Association.

The Accounts have been drawn up on the receipts and payments basis which is consistent with the previous year.

Approved by the trustees and signed on their behalf by Adrian Oliver.

A handwritten signature in black ink, appearing to be 'Adrian Oliver', with a large, sweeping flourish at the end.

Adrian Oliver
Chairman, Trinity Scout and Guide Group

REPORT AND ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2019

TRINITY SCOUT AND GUIDE GROUP

President:

Vice President:

Trustees: Ex-Officio

Group Scout Leader

David Crabb

Group Guide Leader

Victoria Little -Medlycott

Minister

David Dickinson

Trustees: Elected

Chairman

Adrian Oliver

Secretary

Nigel Laflin

Treasurer

Audrey Witham

Trustees: Nominated Parent representatives

Lisa Dawson, Sejal Morjaria,

Kalpesh Morjaria, Rob Yuille

Supporters Group representative

Scouters & Guiders

Emma Barfield

Stephanie Burridge

Amy Caton

Olivia Chappell

Caitlin Coleman

David Crabb

Debbie Dickey

Eleanor Dickey

Samantha Eastop

Victoria Little-Medlycott

Nuala Lynch

Ben Oliver

Jane Oliver

Helen Rose

Pauline Wilson

Bankers:

Lloyds TSB plc Sutton

Group Registration Number with District – 6042

Contact Name and Address:

Mrs A. Witham

180 Clensham Lane, Sutton, Surrey, SM1 2NG

Warranted Leaders as at 31.3.2019

Emma Barfield

Laura Barfield

Sophie Bone

Stephanie Burridge

Hannah Case

Amy Caton

Olivia Chappell

Caitlin Coleman

David Crabb

Maureen Crabb

Zoe Crush

Deborah Dickey

Eleanor Dickey

Samantha Eastop

Mark Gribble

Nyree Hands-Heart

Lucy Hickson

Victoria Little-Medlycott

Nuala Lynch

Ben Oliver

Jane Oliver

Adrienne Rogers

Helen Rose

Katy Sweeney

Pauline Wilson

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Adrian Oliver
Chairman, Trinity Scout and Guide Group

GROUP GUIDE LEADER & GROUP SCOUT LEADER REPORT 2019

Twenty five years ago, on the 1st of April, following a frantic year of seeking permissions, changing registration details, etc, a new venture started when 8th Sutton Scout Group and West Sutton Guide District formally joined together to form TRINITY SCOUT & GUIDE GROUP, an action that resulted in the Scout District presenting us with the Ron Kinton Award which was presented annually to the individual, unit or Group considered to have done the most to enhance the reputation or quality of Scouting. We will be celebrating the 25 years once this year's Summer Camps and activities are out of the way.

The last year, like each of the twenty five, seems to have passed in the blink of an eye, but in reality has comprised of countless exiting activities and events for the young people - all organised, co-ordinated and delivered by our wonderful team of uniformed Leaders & Assistants supported by a number of occasional helpers, our Group Administrators and an amazing but often overlooked team of Young Leaders. Before saying anything else about 2018/2019 year we wish to say a VERY BIG THANK YOU to our team; we really do appreciate all you do.

In so many ways it's been a great year with every Section offering at least one residential event with the older ones having several chances to spend nights away. Other than the excitement of spending time away with friends each of these events has included a range of activities tailored to the age range but providing a challenge, the opportunity to try something different and the chance to become that little bit more independent. Weekly meeting have probably been better than ever with an amazing variety of crafts, games, skills bases, much of which counting towards their award work. This has resulted in a number of top awards in each age range including a Chief Scout Gold Award for Alex Millington. In addition several Guides & Scouts have received Jack Patchey Awards as has Guide Leader, Stefanie Burridge. Congratulations to all on these well deserved awards.

Adrienne Rogers is completing the final bit of her Wood Badge (Leader Training Award) and planning on getting her Nights Away Permit this Autumn with the Beaver Sleepover being her assessed event. Amy Caton is working to complete her Camp Licence with a test camp planned for Spring Bank Holiday. Well done to both of you.

The year has seen a number of Administrative changes; the Guiding programme has been updated completely for all age groups, resulting in a challenging but fun implementation within their weekly meetings. This has been accompanied by the update of "Go", the guide database recording membership records. It now includes additional ongoing information and naturally enough included a few teething issues and a new learning curve for users. Scouters haven't been left out as the boys records have been transferred onto a secure data base provided by Online Scout Manager; you'll hear much more of this in the coming year as it will provide a certain level of access for parents. Also during 2019 we will be phasing in on line payments (as a preferred option) for subscriptions and most activities.

As we mentioned earlier, we have a team of dedicated Leaders, however it isn't large enough to allow us to provide as many activities as we would wish and this year it has actually shrunk as we said farewell to sisters Claire & Jemma Dunne. Claire had been with working with the Colony as an adult for over 17 years, although her involvement with the Section goes back further. Of those 17 years, fourteen have been as a warranted leader. Younger sister, Jemma had been with the colony as an Adult for over 10 years. Obviously we are sad to see them move on but, as we say an enormous "thank you", we wish them every future happiness.

Remaining Assistant Beaver Leader, Katy, is doing a wonderful job fronting the Friday night Colony while we seek additional Leaders.

Rainbow Leader, Debbie Dickey has announced that she will be retiring in September so we will take this opportunity for an advanced "thank you" for over 30 years Guiding which has included a term as Division Commissioner.

February saw our best Pantomime yet, Robin Hood, with a cast representing members of most sections. In some ways it marked the end of an era as Maureen Crabb who has produced our Gang Shows & Pantomimes since before we became a Scout & Guide Group also announced her retirement from that role. Becki Tolley has decided to step down from her role of Choreographer. Heartfelt thanks to both of you. However, don't panic; the show will go on!! Laura Barfield & Vicky Little Medlycott have booked the halls & are already planning "The Trinity Gang Show 2020". As you can see, we do need more adult help - not just uniformed Leader Roles. If you know any likely candidates, fancy it yourself or just want to find out more, please speak to one of us.

One group of people who haven't been mentioned yet, is our Supporters Group, the intrepid band of adults who organise and run our fundraising events and to whom we are extremely grateful. Their role is crucial; subscriptions do not cover the costs associated with our minibuses or maintenance & replacement of the equipment used for residential events. This year's fund raising events have included Jumble Sales, Bingo and our first Table Top Sale. These have been well supported, for which we thank **you**. This year was also the end of an era for an element of our fundraising and we want to say a thank you to another retiree of whom most of you know nothing. Since the 1960's the Burgess family have cleared our jumble sales; for the last few decades Ted, who retired this summer and before that his father. They have never let us down, and although frustrating to lose the facility and hence, for now, our Jumble Sales, it is a pleasure to thank him and to wish him well for his retirement.

Our last thank you this year, albeit that we're bound to have missed someone or something, is to the parents who've delivered their children into our care each week, collected them promptly after meetings & events and who have supported us in so many ways.

Finally to end on another happy note, albeit definitely not strictly 2018-2019 news, our congratulations go to Laura Lynch on the birth of her son, Alexander and, consequentially, to Nuala on becoming a grandmother.

Vicky Little-Medlycott
Group Guide Leader

David Crabb
Group Scout Leader

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Vicky Little-Medlycott
Group Guide Leader

David Crabb
Group Scout Leader

TRINITY SCOUT AND GUIDE GROUP

RECEIPTS AND PAYMENTS ACCOUNT SUMMARY
FOR THE YEAR ENDED 31ST MARCH 2019

GENERAL FUND

	<u>Current year</u>	<u>Previous year</u>
	<u>£</u>	<u>£</u>
Total receipts for the year	54,682	48,618
Total payments for the year	<u>45,520</u>	<u>78,613</u>
Net receipts/payments for the year	9,162	-29,995
Cash, bank and similar funds brought forward	<u>11,082</u>	<u>61,079</u>
Cash, bank and similar funds carried forward	<u>40,244</u>	<u>31,082</u>

The above account and accompanying statement of assets and liabilities were approved by the Trustees and signed on their behalf by:-



Adrian Oliver
Chairman, Trinity Scout and Guide Group



Audrey Witham
Hon. Group Treasurer

TRINITY SCOUT AND GUIDE GROUP

RECEIPTS FOR THE YEAR ENDED 31ST MARCH 2019

	Current year	Previous year
	£	£
MEMBERSHIP SUBSCRIPTIONS	26,201	24,999
Plus refund from Guide Assoc	-	-
less paid - capitation	<u>11,079</u>	<u>10,848</u>
	15,122	<u>14,151</u>
 INVESTMENT INCOME RECEIVED		
Bank interest	<u>8</u>	<u>10</u>
 GRANTS		-
 DONATIONS	326	322
 FUND RAISING	<u>8,193</u>	<u>7,088</u>
 SECTIONS		
- sundry income	26,168	21,479
 OTHER INCOME		
Income tax recovered on subscriptions	<u>2,579</u>	2,142
Restricted Fund - Jack Petchey	250	-
 SUNDRY RECEIPTS		
Sale of Minibus	-	1,150
Minibus use etc	1,038	987
District camp and events	808	1,030
Uniforms etc.	96	176
Equipment	<u>94</u>	<u>101</u>
	2,036	3,444
 TOTAL RECEIPTS FOR THE YEAR	<u>54,682</u>	

TRINITY SCOUT AND GUIDE GROUP
PAYMENTS FOR THE YEAR ENDED 31ST MARCH 2019

	Current year £	Previous year £
PREMISES		
Rent	<u>7,290</u>	6,588
GRANT and DONATIONS		
Donations	-	-
Grants	<u>994</u>	<u>314</u>
FUND RAISING EXPENSES	861	<u>602</u>
SECTIONS	<u>11,045</u>	26,092
ADMIN/ESTABLISHMENT EXPENSES	<u>274</u>	<u>59</u>
OTHER EXPENSES		
Minibus purchase	-	34,000
Minibus expenses	3,048	5,588
Uniforms etc.	842	2,848
District camp and events	746	841
Independent Examiner's fees	684	654
Miscellaneous	<u>119</u>	<u>483</u>
	<u>5,439</u>	<u>44,414</u>
PURCHASE OF and REPAIRS TO CAPITAL EQUIPMENT		
Minibus	---	-
Equipment	<u>177</u>	<u>555</u>
SUNDRY PAYMENTS		
TOTAL PAYMENTS FOR THE YEAR	<u>45,520</u>	<u>78,615</u>

TRINITY SCOUT & GUIDE GROUP
STATEMENT OF ASSETS & LIABILITIES
AT 31st MARCH 2019

	Current Year	Previous Year
	£	£
MONETARY ASSETS, (Cash, Bank and similar funds)		
Bank Current Accounts see note 1	23,342	17,123
Bank Deposit Account see note 2	16,704	13,707
Cash in hand see note 1	<u>298</u>	<u>252</u>
	<u>40,344</u>	<u>31,082</u>
OTHER MONETARY ASSET		
Tax claim debtor	2,709	2,611
Camps 2019 (2018)	<u>2,024</u>	<u>97</u>
	<u>4,734</u>	<u>2,708</u>
NON-MONETARY ASSETS		
Group stock see note 3	2,247	2,422
Motor vehicles see note 4	19,123	27,625
Equipment see note 5	<u>48,973</u>	<u>48,890</u>
	<u>70,343</u>	<u>78,937</u>
LIABILITIES		
- due within one year		
- A. Witham	4	
- Restricted fund – Jack Petchey	250	
Peter Whitelegg bequest	500	500
Independent Examiners fee	720	684
Deposits held Camps 2019 (2018)	<u>2,190</u>	<u>150</u>
	<u>3,664</u>	<u>1,334</u>
LIABILITIES		
- payable after one year		
loan from general fund to minibus fund	8,500	11,000
CONTINGENT LIABILITIES AND FUTURE OBLIGATIONS		
Minibus Fund	<u>9,297</u>	<u>6,402</u>

Notes

1. These include Section accounts –

- Bank accounts £16,892 (previous year £ 15,098)
- Cash in hand £ 298 (previous year £ 252)

2. Includes Minibus Fund £ 9,297 (previous year £ 6,402)

3. Scarves, t-shirts and sweatshirts £ 2,210 (previous year £ 2,380)
 Paper cups, banqueting roll, £ 37 (previous year £ 42)

4. Motor vehicles are depreciated at the rate of 25% of cost per year

5. Equipment is included at its insured value

- Independent Examiner's Report to the Trustees of the
- TRINITY SCOUT and GUIDE GROUP

- I report on the accounts of the Group for the year ended 31st March 2019 which are set out on pages A1-A4.

- **Respective responsibilities of trustees and examiner**

- The Group's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

- It is my responsibility to:-

- Examine the accounts (under Section (145) of the 2011 Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissions (under Section 145(5) b of the 2011 Act); and
- To state whether particular matters have come to my attention.

- **Basis of Independent examiner's report**

- My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Group and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

- **Independent Examiner's statement**

- In connection with my examination, no matter has come to my attention;

- which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with Section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

- have not been met; or

- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

- Name:



Anthony J Faccini

- Qualification: Accountant and Independent Examiner

- Address:-Hatter House, Abbottsford Close, Woking, Surrey GU22 7BJ

- Date:

29/5/19